

CONEJO VALLEY UNIFIED SCHOOL DISTRICT

Instructional Services Division
Curriculum, Instruction & Assessment
English Language Development

District English Language Advisory Committee

March 22, 2017
9:30 a.m.-11:30 a.m.
MINUTES

<u>Parent Representatives</u>	<u>Staff</u>
Mayra Us, Acacia	Dr. Deborah Martinez, Coordinator of EL Services
Eulalia Soriano, Acacia	
Kena Sánchez González	Susie Stanziano, Staff Interpreter
Maria Ramirez, Colina	
Maria Ramirez, Conejo Elementary	Marie Gluck, EL Secretary
Sonia Avalos, Conejo Elementary	
Claudia Mantilla, EARTHS, DELAC President	
Rocio Peroz Tunjain, Glenwood	
Lidia Zesati, Glenwood	
Violaine de Andes, Ladera	
Seyda Tuna Cumhur, Lang Ranch	
Carol Wolf, Lang Ranch	
Violaine de Andes, Los Cerritos	
Cristelle Castillo, Madroña	
Ana Garcia, Maple	
Shelley Coscarelli, NPHS	
Jose Cruz, Redwood	
Arlen Herrera, Sequoia	
Lilian Mendoza, TOHS, DELAC Vice President	
Arlen Herrera, Walnut	
Teresa Canul, Weathersfield	
Bana Zarrabian, Westlake Elementary	
Cecilia Troiani, Westlake Hills Elem.	
Violaine de Andes, Westlake High School	

1. Call the Meeting to Order

Dr. Martinez, EL Coordinator, called the meeting to order at 9:30 a.m.

2. Roll Call of Members

Each representative stated their name and the school they represented.

3. Approval of Minutes

Members were asked to review the February 15 minutes. The Colina representative asked that the minutes reflect Colina as offering “no report” during the school report portion of the meeting. Lilian Mendoza asked for a motion to approve the minutes as amended. The motion was seconded and unanimously approved as amended.

4. District Advisory Council Report, Claudia Mantilla

There were three presentations at the DAC meeting.

- Director of Technology, Jerome Staszewski, spoke about the District's master plan and the four goals for the District: prepare students to use digital tools, use electronic programs to support learning, make certain each student has an appropriate learning level of technology, and notify parents of the programs available.
- Dr. Jennifer Boone, Director of Curriculum, Instruction, and Assessment, presented information on the new California School Dashboard--a new website tool that clearly examines how schools are serving their students.
- Dr. Michelle Morse, Director of Special Education, described the District's special education program as well as the legal obligations of the District to educate students who fall under this category.

5. Needs Assessment Survey

Dr. Martinez distributed draft copies of the *English Learner Needs Assessment Survey* which will be distributed to all EL students' families. She asked those present to read the survey in English and Spanish and offer recommendations to improve or clarify the document.

6. Dolores Oregel, CalFresh Outreach Specialist

Ms. Oregel presented information on the SNAP Program (formerly food stamps) as well as information relating to local food banks. Highlights included:

- Who is eligible to register for the program? Any member of a household who is a U.S. citizen.
- Food pantry list for local cities outside of Thousand Oaks
- There is no "public charge" for this program—children will not be obligated to pay back any funding once they are adults.
- Those on a temporary visa are not eligible.
- Refugees may be eligible.
- Children over 22 may apply on their own.

5. Parent Engagement

During April and May, two parent engagement representatives will address DELAC and outline their program. PIQE's K-12 Parent Engagement in Education Program, which is a nine week workshop that empowers and inspires parents of K-12 students, will present at the April meeting.

6. School Reports

- Redwood: no report
- Aspen: Many new parents attended their last meeting.
- Colina: Colina is excited that the Science Conference will be held at their site.
- Newbury Park: no report
- Lang Ranch: no report
- Westlake Elementary: the last February ELAC meeting was moved to April 24th.
- Westlake Hills: the last meeting was well attended and they had a presentation by a psychologist who spoke about parenting and homework help.
- WHS: the most recently scheduled meeting was cancelled, not certain when the next meeting will take place.
- Los Cerritos: at the February 15 ELAC meeting, English learner students spoke about the scientific materials they use in the classroom. Parents were very impressed.
- Ladera: at the ELAC meeting they discussed whether or not to continue the morning program.
- Redwood: at their last ELAC meeting they discussed English classes, sewing classes (as an elective), and the LAT meeting process.
- Weathersfield: their ELAC meeting will be held that day.
- Madroña: the recent jog-a-thon earned \$40,000 for the school. EL students presented reports at the meeting.

- Maple: they are forming a committee to consider how to get more parents to attend ELAC meetings. The Maple's jog-a-thon raised \$12,000.
- Earths: they also had a jog-a-thon which raised \$20,000.
- Conejo: no report
- TOHS: the high school successfully completed a WASC visit.
- Glenwood: they completed their LAT meetings for 224 students. Parent classes continue with nutrition and English as the subjects. Students may take the following classes: sewing, photography, career exploration, yoga, soccer, and homework help. August 14-18, camp H₂O/Under the Sea opens to grades 1-5.

7. Remarks from Dr. Martinez

Dr. Martinez reminded parents that the school sites have until the end of the year to send home a student's evaluation report, noting that some parents may receive them earlier than others.

8. Public Comments

- There were no public comments or concerns.

9. Dr. Juan Santos, Director of Student Support Services, introduced himself. He offered parents a brief view of his duties which include: mental health issues, Gifted & Talented, homeless students, foster care, 504 Plans, etc. He urged parents to contact him if they have any questions or concerns about their students.

Agenda for Next Meeting, April 19, 2017, 9:30 – 11:30 a.m.

A Parent Engagement Program will be presentation by the Parent Institute for Quality Education (PIQE). Dr. Martinez asked representatives to take notes and be prepared to make comparisons to the following presentation in May.

10. Adjournment

The meeting was adjourned at 11:20 a.m.