

Conejo Valley Unified School District
 Instructional Services Division
 Curriculum, Instruction & Assessment-EL Services

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

November 27, 2018, 9:30-11:30 a.m.

University MPR

<p><u>DELAC Representatives</u></p> <p>Eulalia Soriano, Acacia & Redwood Ana Rodriguez, Aspen Maria Vega, Banyan Sonia Avalos, Conejo Elementary Carina Pivaral, Conejo Elementary Hailey Rhode, Cypress Claudia Mantilla, EARTHS & Redwood Xiaoye (Bella) Zhou, Ladera Seyda Cumhur, Lang Ranch Azaybath Longano, Madroña Ana Garcia, Maple Arlen Herrera, Walnut Alma G Molina Valenciana, Weathersfield Tania Rubin, Westlake Hills Mailyu Yau Colon, Wildwood Maria E. Costumbre, Colina Assumptah Turyasimwa, Los Cerritos Rocio Perez Turijan, Los Cerritos Ana Garcia, Sequoia Karla Luna, NPHS Sonia Avalos, WHS</p>	<p><u>Staff</u></p> <p>Dr. Deborah Martinez, Coordinator of EL Services Susie Stanziano, Staff Interpreter Josie Valdovinos, EL Secretary Iris Merlos, Outreach Assistant Glenwood Brian Mercer, Director of High School/ Assessments Kenny Loo, Director of Middle School/ Professional Learning Lou Lichtl, Assistant Superintendent</p> <p><u>DELAC Representatives NOT Present</u></p> <p>Fabiola Escobedo, Acacia Vivian Lucio, Banyan Maria Ornelas, Conejo Elementary Evelyn Delgado, Ladera <u>No REP</u> , Sycamore Negar “Nikki” Irannejad, Westlake <u>No REP</u>, CVHS Laura Tejada, TOHS</p> <p><u>Alternate DELAC Rep. Not Present</u></p> <p>Mrabiel Bruno, Maple Maria (Iulu) Sanchez, Walnut Teresa de Jesus Canul, Weathersfield Karla Llanos, TOHS</p>
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1. Welcome & Introductions

- a. Dr. Martinez, EL Coordinator, called the meeting to order at 9:30 a.m.

2. Review of October, 2018 minutes and Agenda

- a. Claudia Mantilla requested information be added to school report for Redwood and DAC.

3. District Advisory Committee (DAC) report

- a. Nothing to report

4. School Reports

- a. Dr. Martinez referred to previous meeting with Dr. Mark McLaughlin.
- b. Dr. Martinez presented Assistant Superintendent Lou Lichtl, Director of Middle School Education and Professional Learning Kenny Loo and Director of High School Brian Mercer.
 - i. Dr. Lou Lichtl, Assistant Superintendent, Background: 34 years as educator. Moved to Thousand Oaks to raise family. In 1998 started working at TOHS, he was also a sports coach at Westlake. He is here to support parents and children by providing needed information. Successful people have parents behind them, pushing them and supporting them. In other countries, there is this notion of Education being separate from home life. However, education calls for parents to be present at school, understand the system, and increase their own learning of the English language. There are programs available to help learn English. When non-speaking English parents rely on their child for translation on their school progress, they might not get the same information.
 - ii. Brian Mercer, Director of High School Education and Assessments, Background: This is his first year here at CVUSD. Previously a Principal at Agoura High School for 5 years prior to his work at CVUSD and has AP experience as well. This is his 20th year in education. The community, the students and parent partnership is great here; it makes it feel like a small tight community. He comes from a family of educators and believes it important to have connections with the students. The more parent support we can get is better. He thanked the representatives for their partnership with the District.
 - iii. Kenny Loo, Director of Middle School and Professional Learning, Background: This is his first year with CVUSD. His department helps support principals, staff and students. He is a strong believer in the work done in the middle schools. He supports staff development and continues to look for ways to support students. Moving towards implementing more strategies to help EL's and students with special needs. He has previous experience as a Teacher and Principal. He not only is invested as a staff member but as a parent as well, sharing that he has a Kindergartener that attends the district school as well.
- c. School highlights consisted of representatives sharing needs, concerns and recommendations with Assistant Superintendent Lou Lichtl, Director of Middle School Kenny Loo and Director of High School Brian Mercer. Some questions by

representatives (school name) and answers by Assistant Superintendent (A) include the following:

- i. EARTHS/Redwood: It seems like ELAC meetings being held out of force. Each school has to conduct ELAC sessions. Students and parents need more support. The same information is given at every meeting causing less and less parent participation. Seems that Principals are not giving ELAC importance. They need to talk to us, explain things.

A: Work with your Principals to show them that this is important. Parents are expected to have a voice in the school. Parents need to be present, be comfortable approaching the school and the Principals. ELAC meetings are where you should be receiving information on EL progress.

Weathersfield: Only 10 parents showed up to our meeting. I understand that some parents work, but when we call them, they say yes we will be there and at the meetings they are not present.

A: We need to talk about ways to increase participation.

Los Cerritos: Meetings were repetitive. We changed our mode of communication. We sent letters and made phone calls. Now we had better attendance. We had parents use computers and showed them how to access information about their students.

A: Who helped organize this type of meeting? Los Cerritos: The counselor.

Acacia: Positive experiences at this school. But at the different school site, she has not had the chance to meet the Principal.

Conejo Alternate: Child care offered to increase attendance. Helpful information like explanations on reclassification is given.

Madroña: Thinks that Teachers are amazing, she is not happy with the level given by Administration for parent participation/involvement in the activities. It could be better.

Lang Ranch: She is happy with the Master Plan. She shared that Teachers and Principals are not embracing the EL programs. Those that don't speak English are getting left out of the system. She believes that Teachers need to be more supportive, attentive and warm when working with students from other countries.

NPHS: Important information from DELAC we can share at ELAC meetings. But each school needs more resources, parents need to be given space to be able to share ideas or items that are important to them.

Ladera: Can we have access to list of books that students are required to read?

A: Links to access textbook requirements and resources:

Elementary Education <http://www.conejousd.org/Departments/Instructional-Services/Elementary-Education/Elementary-Curriculum>.

High School <http://www.conejousd.org/Departments/Instructional-Services/High-School-Education-and-Assessment/High-School-Curriculum>.

Middle School www.conejousd.org/Departments/Instructional-Services/Middle-School-Education-and-Professional-Learning/Middle-School-Curriculum.

Wildwood: What happens next after these meetings are over? How do school staff and Principals receive this information?

A: Meetings are held with principals. School success depends on how we support EL's and parents. Assistant Superintendent and Director plan on attending next meeting and will report back to DELAC group. Would like to come together and meet in the middle. Leaders and parents have a responsibility in this long process.

Banyan (written submission at close of meeting): Seek assistance in funding a homework/reading club for students before/after school.

5. DELAC Election of Officers

- a. President: Runners included Alma Molina and Eulalia Soriano. Alma Molina won by majority vote.
- b. Vice President: Runners included Claudia Mantilla and Azaybath Longano. Claudia Mantilla won by majority vote.
- c. Secretary: Ana Rodriguez
- d. Parliamentary: Karla Luna

6. Local Control Accountability Plan (LCAP):

- a. Dr. Martinez explained LCAP Goal 1 as it relates to ELLevation and designated integrated instructions. Dr. Martinez explained LCAP Goal 3 as it relates to the use of Project 2 Inspire modules, shortening them so that principals can include them in ELAC meetings. Reviewed percentages and graph on page 3 of LCAP plan.

7. Public Comments:

- a. None to report
- b. Potluck scheduled for December 18th at 9:30 am.

8. Tentative agenda for January 2019 meeting:

- a. Constructive conversation between representatives and Director and Superintendent
- b. ELLevation and ELA/ELD

9. Meeting Adjourned at 11:30 a.m.