



**MEETING OF THE
SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL
(SEDAC)**

**MINUTES TUESDAY, January 22, 2019
9:15 AM GENERAL MEETING
11:30 AM EXECUTIVE BOARD MEETING**

**Horizon Hills – Multipurpose Room
33 Greta Street Thousand Oaks**

SEDAC EXECUTIVE BOARD

**Cindy Liu, Chairperson
Erin Bell, Vice-Chairperson
Carole Shelton, Secretary
Rachel Brusseau, Parliamentarian**

ADMINISTRATION

**Lisa A. Miller, Assistant Superintendent, Student Support Services
Erika F. Johnson, Director, Special Education
Kate Potter, Senior Administrative Assistant
Kathy Stevens, Administrative Assistant**

HELPFUL INFORMATION

PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF STUDENT SUPPORT SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497- 9511 X291, OR FAX: 805-373-6914

If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Assistant Superintendent of Student Support's Office 24 hours prior to the meeting (805-497-9511 x291).

If you wish to address the Special Education District Advisory Council (SEDAC), then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Green Act, **members of the public have an opportunity to speak during Public Comments only**. The Special Education District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The Special Education District Advisory Council may briefly respond to comments or questions from the public, and ask clarification questions or make announcements. The Special Education District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the Special Education District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the Special Education District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

If you wish to register your opinion on a topic but not speak, then please fill out a public written statement form (yellow) and hand it to the secretary. Special Education District Advisory Council Executive Board members will review these forms following the General Meeting.

Your input is greatly appreciated.

Pending Approval at February 22, 2019 SEDAC Meeting

**NEXT REGULARLY SCHEDULED SPECIAL EDUCATION DISTRICT ADVISORY
COUNCIL (SEDAC) MEETING**

Tuesday, February 19, 2019

9:15 AM General Meeting, 11:30 AM Executive Board Meeting

AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 *serves as the main posting location pursuant to the Green Act, Government Code 35147 (b)*

Additional locations

Newbury Park High School, 456 Reino Road, Newbury Park, CA 91320

Thousand Oaks High School, 2323 Moorpark Rd., Thousand Oaks, CA 91360

Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA 91362

CVUSD Office of Special Education, 33 Greta Street, Thousand Oaks, CA 91360

Conejo Valley Unified School District
Special Education District Advisory Council Minutes
Tuesday, January 22, 2019

Horizon Hills, Multipurpose Room – 9:15 AM – 10:00 AM (Times are approximate)

I. General Meeting Session

- A. Call the Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Agenda approved
- E. Share your Origin Story (6 word story)
 - I. No one shared this week
- F. Reports
 - I. Executive Team
 - a. Board of Education Meeting Updates
 - b. SEDAC Secretary, Ms. Shelton, will create and maintain the SEDAC event calendar.
 - c. Nominating committee for 2019/2020 school year. Please send SEDAC Parliamentarian, Ms. Brusseau, your name if interested in being on the committee.
 - d. School Choice deadline is January 31, 2019.
 - e. Chairperson Liu, thanked standing committee volunteers for their services.
 - f. What's up for February? Invite your PTA, principals, etc. to the February 19th meeting. Transitions is the topic and we have five wonderful guests.
 - g. Jacquie Irwin meeting - - Chairperson Liu, and others, will meet with Assemblymember Jacqui Irwin on February 22, 2019. Chairperson Liu will leave a binder with Assemblymember Irwin containing policy concerns and funding needed in our district. Please send video or picture of your child(ren) to Chairperson Liu so she can create a video showing the reason support is needed in our district.
 - h. CalAble accounts are open. Cindy worked on advocating for Able accounts. This federal account allows families to have a savings account without being penalized if receiving social security disability funding. Clawback clause is not in the CalAble funding law. Always talk to your financial advisor first.
 - i. By Trustee Area Election System
 - a. Will be discussed at January 22 Board Meeting
 - b. Dr. McLaughlin, Superintendent, informed the group that a local attorney distributed letter to districts throughout the state. Districts that fought it are not winning, so our district may go with it to save finances.

II. SEDAC Standing Committee Reports

- a. Chairperson Liu informed members that the IEP process committee met. There was continuing discussion on breaking down the IEP process. The committee will create FAQ's sheet and a toolkit. SELPA has a lot of resources that can be used.
- b. Big Transition to adulthood. The 2018-2019 Ventura County Annual Transition Fair is Saturday, March 9, 2019 from 9:00 AM to 12:00 PM at the Ventura County Office of Education, 5100 Adolfo

Pending Approval at February 22, 2019 SEDAC Meeting

Road, Camarillo, CA 93010. This is a very informative event for parents, teachers, care-providers and students to learn about the transition to adult life process and support agencies that are available.

- c. Rainbow Connection Family Resource Center offers information, training and support. It is a great resource for families and students.

III. Community Reports

a. SELPA Community Advisory Committee (CAC)

- January 2019 SELPA CAC Newsletter was distributed to members. The newsletters are available on the SELPA website for those that are interested. 2018-2019 CAC Meetings take place once a quarter. Meeting scheduled for 2/4/19 at 4:00 PM at VCOE. Free childcare is offered. Next meeting is May 6, 2019.
- Ventura County Children's System of Care Agency 101 is a way to learn about different agencies and providers that serve families in Ventura County. The January 30, 2019 workshop is from 1:00 PM to 4:00 PM at the VCOE Conference Center, 5100 Adolfo Road, Camarillo. The workshop is free.
- February 7, 2019, Ventura County SELPA is holding the "Sharing Strategies from the Nonviolent Crisis Intervention" workshop for parents. Visit the SELPA website for further information.
- 3/1/19 Carpe Diem workshop. Mental Health is the topic. Please visit the SELPA website for further information. www.vcselpa.org

G. Comments

- I. Public (*Pursuant to the Greene Act, the CVUSD Special Ed District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the SEDAC. The SEDAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.*)

- a. Devon Herbert. Recreational Therapist. CRPD introduced herself and asked the members to please call her if they have questions about the services CRPD offers to CVUSD students.

II. SEDAC Chair

- a. Chairperson Liu reminded the members that the idea of a committee is to create systemic change.

III. SEDAC Members

a. Site Concerns and Successes

- Maple – School site council meetings only last 1 hour – each group has 1 or 2 minutes to share. Other groups are focusing on district events they are sponsoring. Is there expectation that SEDAC will be sponsoring events, perhaps in the spring?
- Los Cerritos – School Site Council meeting – Where can parents observe inclusion happening at middle school? Answer from Ms. Miller, Assistant Superintendent of Student Support Services, "All students have HIPAA and FERPA protection, so no adult can observe another student. Observation in general can take place in a classroom that is recognized as students with different learning levels where inclusion is in place.

Pending Approval at February 22, 2019 SEDAC Meeting

- Acacia - Family enrichment – MLK – lunch bags were decorated by students. Point is we took family enrichment and turned it into community enrichment. 10 schools in district were represented. Volunteers in community made over 120 lunches delivered to Holy Trinity and Lutheran to be distributed.
- Acacia - Reach out to your PTA, because Acacia's PTA is working with her on events.

IV. CVUSD Assistant Superintendent of Support Services

- a. Mrs. Erica Johnson, Director of Special Education and I were invited to participate in Sequoia Middle School's KA19 podcast. The topics were LRE & Inclusion. Students presented questions, while others listened. Here's a link to the podcast site if you're interested in listening to it <https://player.fm/series/ka19-sms/ka19-lre-inclusion>
- b. It is never too soon to go to a transition fair. Big T transition is what your student will be doing post high school. Post-Secondary or County programs. Information regarding the fair is already uploaded to shared Google drive.
- c. Dates for the January and February 2019 Transition Information Nights were provided to the members.
- d. Ms. Miller is hosting a transition discussion January 24, 2019 from 9:00 AM to 10:00 AM at Be Me Pre School.
- e. Are you interested in becoming a contact for other parents with questions about transitioning from one level to another? If so, please e-mail Ms. Miller.

II. Action Items – General (each item requires a motion for approval)

- A. None

III. Action Items Consent

(These items are considered routine and will be approved in one action without discussion. If a SEDAC member requests that an item be removed from Consent, or a citizen wishes to speak to an item, the item will be considered under Action Items.)

- A. Approval of Minutes – All members were in favor of approving minutes.
 - I. General meeting December 18, 2018

IV. Information/Discussion Session (10:15-11:15 Times are approximate)

- A. Ms. Lisa Miller, Assistant Superintendent, Student Support Services
 - I. Least Restrictive Environment – Topic moved to future meeting.
- B. Mr. Lou Lichtl, Assistant Superintendent, Instructional Services
 - I. California Dashboard
 - i. Dashboard is how the CDE communicates our district's performance levels.
 - ii. LACP is how our state monitors our district's progress and where we are putting our funds.
 - iii. Last year we put new goals targeting supporting students.
 - iv. The data does not affect our new plan, therefore, there are a lot of actions in our new plan based on data from last year.

Pending Approval at February 22, 2019 SEDAC Meeting

- v. Dr. McLaughlin requested report for students earning D & F grades. He wants to know what grade levels the grades were earned in and what programs the students were in at the time. (EL, SPED, etc.) Is there a pattern? Goal is to review the data, IEP minutes, goals and accommodations that go with the data and ensure student's needs are supported.
- vi. Focus is on state indicators and improving student success.
- vii. Unfortunately, special needs students often fall into red that is why we are focusing on these scores in our new LCAP.
- viii. Dr. McLaughlin stated LCAP was revamped last year to focus on underperforming groups and we are not done, it's just the beginning. Identifying and now building the programs. Funding, negotiations, staff development. Total quality management. The more information we gather the better prepared we will be to identify and implement strategies.
- ix. Dr. McLaughlin stated the LCAP parent survey will have major adjustments next year. The questions will be more detailed to relate to what is actually happening in our district.
- x. Dr. McLaughlin stated that in the past our district focused on overall performance, but not our subgroups. That's where our focus needs to be.
- xi. Equity Report how many student groups perform in each area. (Academic Performance chart) Unfortunately, students with disabilities are in the red. EL, Hispanic, Homeless and socioeconomically disadvantaged are in the orange.
- xii. Students with IEP should have standardized tests discussed. CAA test. State limits student population number taking CAA. 1% of students for Ventura County. Everyone else should access SBAC.
- xiii. College/Career slide. EL in red, Homeless and Students with Disabilities in orange.
- xiv. A-G requirements - Special Education students have increased with A-G requirements.
- xv. AP Exams - 27 SPED students tested. 81.5% of them scored a 3 or higher on AP exams.
- xvi. Chronic absenteeism. Sped, African American and American Indian are in orange. No group in red.
- xvii. Conditions and Climate slide – vaping and ongoing conditions in our community. Vaping is now not automatic suspension, it is a Saturday work study and education program on dangers of vaping. Foster in red, Hispanic, Socio-economically disadvantaged, and SPED in orange.
- xviii. What CVUSD is currently doing to address decrease in SBAC scores:
 - 1. SPASA Data meetings
 - 2. Analyzing target reports and test blueprints
 - 3. Reviewing the curriculum in all areas

Pending Approval at February 22, 2019 SEDAC Meeting

4. CAASPP (CA Assessment Student Performance Progress) interim assessment blocks
5. Focus on supporting all students

Analyzing dashboard data to:

1. Frame conversations
 2. Examine Practices and Procedures
 3. Inform SPSA and LCAP
- xli. Mr. Lichtl ended the presentation by explaining the 4 LCAP goals and how we are addressing them district-wide and implementing them at the school levels.
- xlii. Questions/Statements from members:
1. Should parents of special needs students opt out of state testing? Answer: That is a personal choice. CAA exam is not recorded in SBAC results.
 2. Can the District offer a workshop or distribute information bulletin on SBAC and CAA exams for special education parents?
 3. Students not on graduation track are not included in numbers. Certificate of completion are considered non graduates.
 4. What can we do to help support our school in assisting special needs students, specifically in increasing Dashboard scores? Mr. Lichtl explained that students with disabilities and EL are a main focus in our District and that information is given to all principals. Dr. McLaughlin stated that all principals need to be on board. Almost all administrators have been teachers in our district. We are in the midst of working with all teachers and administrators in our district to share the message of our district goals.
 5. What does it take to see co-teaching at the sites? Answer: Co-teaching is taking place right now at sites. It takes an adjustment in the master schedule and training. Ms. Miller will continue to work with schools that need assistance in making co-teaching happen.
 6. I feel parents need support to help them decide if their student should be on track for a diploma or certificate of completion. A child must pass Algebra 1 to get diploma. If they pass Algebra 1 and earn a diploma, then cut they are cut-off from services at age 18 opposed to 22. This is a big decision for families.
 6. NPHS principal is super excited about changes. Co-teaching on next semester master schedule. Principal has data markers – goals for LCAP addressed 1 by 1 for site and student population.
 7. Mr. Lichtl informed the group that the best practice is to

Pending Approval at February 22, 2019 SEDAC Meeting

align LCAP goals to site goals. Should have data markers for groups of school population.

8. Members would like to ensure special education students are included in School's Single School Plans.
9. Chairperson Liu told group that one takeaway from this presentation is to educate ourselves so we can be best advocate. We want to be respected as an overall group.

V. Adjournment General Meeting Session adjourns at approximately 11:30 A.M.