



**CVUSD**

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**

**MEETING OF THE  
SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL  
(SEDAC)**

**AGENDA**

**TUESDAY, 12/18/2018**

**9:00 AM GENERAL MEETING**

**11:30 AM EXECUTIVE BOARD MEETING**

**Horizon Hills – Multipurpose Room  
33 Greta Street  
Thousand Oaks**

**SEDAC EXECUTIVE BOARD**

**Cindy Liu, Chairperson  
Erin Bell, Vice-Chairperson  
Carole Shelton, Secretary  
Rachel Brusseau, Parliamentarian**

**ADMINISTRATION**

**Lisa A. Miller, Assistant Superintendent, Student Support Services  
Erika F. Johnson, Director, Special Education  
Kate Potter, Senior Administrative Assistant  
Kathy Stevens, Administrative Assistant**

## **HELPFUL INFORMATION**

**PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS TO PARTICIPATE IN A SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL MEETING SHOULD CONTACT THE ASSISTANT SUPERINTENDENT OF STUDENT SUPPORT SERVICES' OFFICE PRIOR TO THE MEETING - PHONE: 805-497- 9511 X291, OR FAX: 805-373-6914**

**If you are on the agenda to present a report and need the use of a computer and audio equipment**, please contact the Assistant Superintendent of Student Support's Office 24 hours prior to the meeting (805-497-9511 x291).

**If you wish to address the Special Education District Advisory Council (SEDAC)**, then it is necessary to complete a speaker form (salmon) and hand it to the secretary. If you would like to make comments about items not on the agenda, a speaker form should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your form prior to the Action portion of the agenda, Pursuant to the Green Act, **members of the public have an opportunity to speak during Public Comments only**. The Special Education District Advisory Council cannot enter into formal discussion nor can a decision be made in regard to public comments. However, The Special Education District Advisory Council may briefly respond to comments or questions from the public, and ask clarification questions or make announcements. The Special Education District Advisory Council may provide a reference to District staff or other resources of information; request District staff to report out at a subsequent meeting or may request the Special Education District Advisory Council Executive Board to place an item on a future agenda. Public Comments will be limited to three minutes. On those occasions where there are 5 or more speaker cards, the Chairperson of the Special Education District Advisory Council may make the decision to decrease the time. Please present your comments in a factual, respectful, and dignified manner that models how we expect our members to participate in the democratic process.

**If you wish to register your opinion on a topic but not speak**, then please fill out a public written statement form (yellow) and hand it to the secretary. Special Education District Advisory Council Executive Board members will review these forms following the General Meeting.

**Your input is greatly appreciated.**

### **NEXT REGULARLY SCHEDULED SPECIAL EDUCATION DISTRICT ADVISORY COUNCIL (SEDAC) MEETING**

**Tuesday, December 18, 2018**

**9:00 AM General Meeting, 11:30 AM Executive Board Meeting**

### **AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS**

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA 91362 *serves as the main posting location pursuant to the Green Act, Government Code 35147 (b)*

Additional locations

Newbury Park High School, 456 Reino Road, Newbury  
Park, CA 91320 Thousand Oaks High School, 2323  
Moorpark Road, Thousand Oaks, CA 91360  
Westlake High School, 100 N. Lakeview Canyon Road,  
Westlake Village, CA 91362 CVUSD Office of Special  
Education, 33 Greta Street, Thousand Oaks, CA 91360

**Conejo Valley Unified School District**  
**Special Education District Advisory Council Agenda**  
**Tuesday, December 18, 2018**

Horizon Hills, Multipurpose Room

9:00 am 9:00 am – 11:30 am Times are approximate

- A. Call the Meeting to Order
- B. Pledge of Allegiance
- C. Norms and Roll Call
- D. Approval of Agenda
- E. Share your Origin Story (6 word story)
- F. 9:30-10:00 Dr. Mark McLaughlin, Superintendent
- G. Board of Education Meeting Updates
- H. Standing Committee Reports
  - 1. IEP Process
- I. SEDAC Member Reports
- J. Comments
  - 1. Public (*Pursuant to the Greene Act, the CVUSD Special Ed District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the SEDAC. The SEDAC cannot take action on any issues raised during public comments that are not on the meeting agenda. Members may respond to public comments during the Individual Comments section of the agenda.*)
  - 2. SEDAC Chair
  - 3. SEDAC Members
    - A. Site Concerns and Successes
  - 4. CVUSD Assistant Superintendent of Support Services

**II. Action Items – General (each item requires a motion for approval)**

- A. None

**III. Action Items Consent**

- A. Approval of Minutes
  - 1. General meeting October 23, 2018

**v. Information/Discussion Session (10:15-11:15 Times are approximate)**

- A. Ms. Lisa Miller, Assistant Superintendent Support Services
  - 1. LRE Update/CA Dashboard and Social Emotional
- B. Discussion on best way to engage student voice
- C. Tim remaining-break into Committees

**vi. Adjournment** General Meeting Session adjourn at approximately 11:30 A.M.

**Conejo Valley Unified School District  
Special Education District Advisory Council  
Minutes  
Tuesday, October 23, 2018**

**Horizon Hills, Multipurpose Room**

**9:00 AM – 11:30 AM** *Times are approximate*

**I. General Meeting Session**

A. Meeting Called to Order  
B. Pledge of Allegiance  
C. Norms and Roll Call

1. Chairperson clarified roles of voting members vs. school representatives. D. Approval of Agenda

1. All members were in favor of agenda. E. LCAP Presentation: Mr. Lou Lichtl – Assistant Superintendent, Instructional Services

1. Reviewed LCAP Plan Summary, Stakeholder Engagement and LCAP Goals 1 through 4. 2. Three (3) year plan for PD will begin in spring 2019. 3. SEDAC members asked if CVUSD can work with local universities to train teachers on SPED? Answer was yes, however, credentialing requirements are State level and not local university conversation. F. Inclusive Schools Week – December 3-7, 2018, (Ideas on SEDAC Drive) Outreach from

District to Site Administrators  
G. School Site Updates

1. Brief update on Sparkles Cheerleaders being included in the kick-off rally for TOHS.

Due to time restraint, group chose to move on to item H on the agenda  
H. SEDAC – The Road Ahead

1. What is your six word story? Ernest Hemmingway -For sale: Baby shoes. Never worn. 2. What's your origin story? Chairperson shared her six words with the group "She lived, but I was reborn" Three SEDAC members shared their six word stories. Members will have an opportunity to share their stories in future meetings 3. Break out session – Members broke into five groups to answer the questions below

from three views: Parent, Administrator and Teacher  
a) LRE Targets

- Parent – Decision based on class needs and not parents.
- Teacher – If I want to learn about least restrictive environments it has to be on my own time.

• Administrator – General categories, not individual students.  
b) IEP Process

- Parent - Start with strength based approach. Parent education about IEP process. FAQ or toolkit.
- Teacher - Defined list/Cheat sheet prior to IEPs.

- Administrator - Communication through pre-meeting or email with key stakeholders prior to IEP. Generally increasing Gen Ed and Sped teacher communication. c) Community Building
  - Parent - Opening school events like carnivals 1/2 hour early for students with special needs.
  - Teacher – Provide tools and training to include all students a better process.

*Tentative – Pending approval at November 20, 2018  
SEDAC Meeting*

- Administrator – Training on inclusion for general education parents and the inclusion process for special education parents. d) Transitions
  - Parent – Provide parents with timeline and provide classes on how to transition children. Guide them. Invite college representatives to speak to parents.
  - Teacher – Testing and aptitude so students can see strengths and interests. Guides and specific plan so teachers can help students.
- Administrator – More transition fairs. Staffing and budget. Community partners. Tangible list of options for parents. e) How to Determine What You Need to Know
  - Parent – What's UDL? Parent trainings for IEP Process and Inclusion.
  - Teacher – PD days for inclusion and how to work with students with special needs.
- Administrator – Measurement of UDL. How to measure success. 4. Recap - Cindy asked members to say one word on how they felt about the break-out session: Encouraging, focused, motivated, informative, hopeful, determined, new perspective, involved, eye opening, inclusive, exciting, lovely, challenging, collaboration, inspiring, helpful, enlightening, overwhelming, efficient. 5. Call for Committee lead/volunteers

a) IEP b) LRE and little t c)  
Community Building d)  
Transitions/"BigT": e)  
Learning/Speakers/Panels  
I. Comments 1. Public

*(Pursuant to the Green Act, the CVUSD Special Education District Advisory Council (SEDAC) cannot enter into formal discussion with individuals making public comments to the Special Education District Advisory Committee (SEDAC). The SEDAC may not take any action on any item of business unless that item appeared on the posted agenda or unless the council or committee members present, by unanimous vote, find that there is a need to take immediate action and that the need for action came to the attention of the council or committee subsequent to the posting of the agenda. Members may respond to public comments during the Individual Comments section of the agenda.)* a) Cecilia Laufenberg with CRPD brought fall/winter Recreation Program Guides and explained programs for special needs students and how to enroll them in classes. b) CRPD is in the process of redistributing youth programs – Inclusive. c) Quarterly advisory committee 12:30 to 2:00 tomorrow. All welcome to attend

and provide input. 2. SEDAC  
Chairperson

a) Pay attention to who is running for CVUSD School Board and be an informed voter. 3. SEDAC  
Members

a) Site Concerns and  
Successes

- Maple special education survey form sent out only 5 returned, so would like suggestions. Make sure it went home and speak with teachers to work with parents to see if the parents actually received the form. Diligent about talking to any parent you know and ask if they received the form. Send home with cover letter.

*Tentative – Pending approval at November 20, 2018  
SEDAC Meeting*

b) Adapted PE is interested in using swimming pool on campus, does anyone know if

that has been done? WHS did not do it frequently, but it has been done. 4. CVUSD  
Assistant Superintendent, Student Support Services

a) Importance of LCAP – Must fund goals in LCAP – Encourage all to look at your school plans for student achievement to ensure all students are included. Equity in resource allocation. b) Recommend that you watch the LRE section of October 16, 2018, school board

meeting. c) Appreciate all members and parents attending SEDAC. Can't do it without you.

## **II. Action Items - General**

*(Each item requires a motion for approval)* A. Move to change meeting time from 9:00 AM to 11:30 AM, to 9:15 AM to 11:30 AM – All members voted to change the time

## **III. Action Items – Consent**

*(These items are considered routine and will be approved in one action without discussion. If the SEDAC members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.)*

## **IV. Information/Discussion Items**

*(For discussion only; no action is taken on information items.)*

## **V. Adjournment - General Meeting Session adjourned at 11:30 AM**