



## STUDENT ACTIVITIES GUIDE

### RED LIGHT ACTIVITIES

Certain activities and events are either prohibited by the district or not covered under the Ventura County Schools Self-Funding Authority (VCSSFA) “Liability Coverage Memorandum” (LCM) for the district. The “Red Light Activities” page in this guide lists activities that are not covered and are therefore prohibited by the district.

### GREEN LIGHT ACTIVITIES

Approved activities and events are listed on the “Green Light Activities” page of this guide. If using an outside vendor, contact Risk Management to see if a Certificate of Insurance or hold harmless agreement is required.

For each off-site activity, each student must submit an appropriate and complete “Field Trip/Excursion Authorization and Medical Treatment Authorization” form. Certain “on campus” activities may also require student waivers.

If a proposed activity is not listed in the red or green activity list, please call Risk Management (x261) for assistance.

**Under no circumstances should any school site administrator or staff sign a contract or a hold harmless agreement for a vendor or provider or agree in any way that the district will be held responsible for liability. All contracts and/or hold harmless agreements must be submitted to Risk Management for review and signature.**

## RED LIGHT ACTIVITIES

The activities listed are prohibited because they are dangerous and jeopardize the safety of our students. Some activities compromise the district's liability coverage; others are not covered under LCM for the school district. This list is not all-inclusive – please check with Risk Management concerning similar activities that may not be listed.

- Adopt-A-Highway clubs
- Animal rides
- “Automobile” and/or motorcycle/motor bike racing
- Bungee jumping and bungee runs
- Carnivals (with powered rides)
- Car Washes
- Climbing walls and ropes/challenge courses (elementary schools only)
- Darts/Dart games
- Donkey ballgames and similar activities
- Fireworks sales (prohibited by law)
- Go carts
- Human spheres (aqua balls, bubble rollers, human gyroscopes, human hamster balls, orbitron, water walking balls, water walking roller toys)
- “In flight” operations of manned aircraft (transportation/rides, aircraft demonstrations, helicopter flight and landing, hot air balloons/balloon rides).
- Nuclear facilities and materials
- Parachuting, skydiving, parasailing, hang gliding, and any similar activity
- Powder Puff football
- Pyrotechnic displays and/or open flames (bonfires, magic shows with flames)
- “Radioactive properties”
- Rebounding devices (astro walk, bounce house, castle bounce, jolly jump, moon bounce)
- Road rallies
- Rodeos and mechanical bulls
- Selected sports clubs (air soft guns, aircraft, all-terrain vehicles, bicycling (jumping on man-made ramps and dirt), bungee jumping, caving/spelunking, drag racing, extreme sports of any kind (in an X-Game setting), Four-wheel (driving or riding) of any kind, hang gliding/ultra lights, hot air ballooning, hunting, kite boarding, motorized go-carts, motorcycles/motorbikes, paintball, parasailing, parkour (running/jumping over obstacles), pistol/rifle and shot gun shooting, road rallies, rodeo, scuba diving, sky diving, sky surfing, snowmobiling, street luge, telemark racing on rocks, tree climbing/canopying, whitewater (kayaks or rafts), war games (includes air soft and paintball).
- Skating on campus (“healies” or similar shoes, in-line skating (roller blading), roller skating, scooters, segways or similar personal transporters, skateboarding)
- Swim parties at private pools
- Trampolines and mini-trampolines (exception for special education)
- Underwater activities (deep sea diving, scuba diving, construction and demolition)
- Watercraft, privately owned (boats owned by parents, teachers, students, etc.)
- Tug-of-War

## GREEN LIGHT ACTIVITIES

If using an outside vendor, contact Risk Management to see if a Certificate of Insurance with an additional insured endorsement and/or a hold harmless agreement is required. This list is not all-inclusive – please check with the Risk Management Department concerning similar activities that are not listed.

- Activities involving food & prepackaged food (after school treats, candy sales, catered foods, food sales, popcorn sales, school gardens, snack food sales)
- Animals in classrooms
- Art & craft activities
- Auction/silent auction
- Band concerts
- Balls or bean bags tossed through a target
- Bicycle displays
- Book fair
- Broom hockey
- Calendar sales
- Carnivals (no powered rides and/or amusement vendors)
- Cheerleading
- Christmas tree sales (no cutting or grinding)
- Colored sand painting
- Cookbook sales
- Costume carnival
- Craft workshops
- Dances
- Dunk tank (adults only)
- Egg toss
- Enrichment (academic only)
- Face painting
- Family portraits
- Fashion shows
- Field trips
- Fish ping-pong
- Flea market
- Gift wrap sales
- Gift wrapping
- Grad night
- Greeting card sales
- Haunted house
- Hobby shows
- Holiday boutique
- Ice cream socials
- Inflatables (slides, obstacle courses)
- Jail auctions
- Karaoke
- Leg-a-thon
- Magazine sales
- Magic shows
- Math fair
- Model rockets
- Movie night (license needed for movie)
- “Nerf” bow and arrow
- Obstacle courses
- Overnight activities and field trips
- Parade participation
- Parent education workshops
- Pee wee golf
- Performing arts
- Petting zoo
- Picnic-type games (not competing against other schools or classes – basketball shoot, bowling, jump rope, potato sack race, sack races, softball throw, 3-legged race)
- Pencil sales
- Pizza night
- Plant boutiques
- Puzzle race
- Reading night
- Ring toss
- Role reversal plays
- Rummage sales
- Sale of logo items
- Scarecrow competition
- School play
- Science fair
- Silhouettes
- Spelling bee
- Sponge toss
- Sports teams
- Story teller/performers
- Taffy/sucker tug-of-war
- Talent shows
- T-shirt sales
- Water balloon toss
- Water bottle sales
- Volunteer physician services for CIF sports

For each off-site activity, each student must submit an appropriate and complete “Field Trip/Excursion Authorization and Medical Treatment Authorization” form. Certain “on campus” activities may also require student waivers.



## ACTIVITIES SUPPLEMENT

Occasionally, schools, parents, and/or other organized groups sponsor activities, which may require additional insurance coverage, hold harmless agreements, Certificates of Insurance with an endorsement naming the district as additional insured, or other special arrangements. Sites are to strictly adhere to district guidelines. All conditions must be met and/or the Risk Management Department consulted before undertaking any activities listed below.

If a proposed activity is not listed, please call the Risk Management Department for assistance.

	Deductible	Call Risk Management	Refer to Guidelines, Best Practices, or Information Sheet	Student Waiver Required from Parent	Hold Harmless	Certificate of Insurance/w Endorsement	Additional Insurance Required	Certified Lifeguard Required	Consult Local Government for Ordinance
Activities involving food: <ul style="list-style-type: none"> <li>❖ After school treats (prepared at home)</li> <li>❖ Food sales (prepared at home)</li> <li>❖ Baked goods</li> <li>❖ Catered foods and Snack food concessionaire</li> <li>❖ Cake walk</li> <li>❖ Dinners – potluck, pasta, international, etc.</li> <li>❖ Barbeques, Picnics, Potluck meals</li> </ul>			X						
			X			X			X
			X		X	X	X		X
Activity transportation			X		X	X	X		

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Student Waivers include “Field Trip/Excursion Authorization and Medical Treatment Authorization” forms, “Informed Consent/Assumption of Risk” forms, transportation authorization forms, and any other form releasing the district from liability.

### ACTIVITIES SUPPLEMENT (Continued)

	Deductible	Call Risk Management	Refer to Guidelines, Best Practices, or Information Sheet	Student Waiver Required from Parent	Hold Harmless	Certificate of Insurance/w Endorsement	Additional Insurance Required	Certified Lifeguard Required	Consult Local Government for Ordinance
Animals in classrooms			X						
Bicycle safety rodeo		X		X					
Bingo (must have license & permit)		X							X
Carnivals (without powered rides and/or amusement vendors)		X			X	X			
Cheerleading			X	X					
Climbing walls (middle & HS only)	X	X	X						
Dunk tanks/flush tanks (adults only in the tank)						X			
Field trips (See below)			X	X					
Grad Night				X					
Haunted house		X		X					
Hayride				X	X	X			
Helicopter landing		X	X		X	X			X
Inflatable action events, (non-rebounding)		X	X		X	X	X		

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### ACTIVITIES SUPPLEMENT (Continued)

	Deductible	Call Risk Management	Refer to Guidelines, Best Practices, or Information Sheet	Student Waiver Required from Parent	Hold Harmless	Certificate of Insurance/w Endorsement	Additional Insurance Required	Certified Lifeguard Required	Consult Local Government for Ordinance
Model rockets			X						X
Obstacle courses		X							
Ocean field trips involving water craft	X	X	X	X		X			
❖ Watercraft on open water	X	X		X				X	
Overnight activities and field trips			X	X					
❖ Camps – enrichment & science			X	X	X	X			
Parade participation			X	X					
Petting zoo		X			X	X			
Playgrounds (non-compliant)	X		X						
Rebounding devices (dry slide and obstacle course only)	X	X	X						
Competitive team sports and sport clubs	X	X	X	X			X	X	
Sport teams (non-CIF)		X	X	X					
Story tellers/performers		X			X	X			

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### ACTIVITIES SUPPLEMENT (Continued)

	Deductible	Call Risk Management	Refer to Guidelines, Best Practices, or Information Sheet	Student Waiver Required from Parent	Hold Harmless	Certificate of Insurance/w Endorsement	Additional Insurance Required	Certified Lifeguard Required	Consult Local Government for Ordinance
Velcro walls (no rebounding device can be used)		X				X			
Volunteer Physician services for CIF sports		X	X						
Walk-a-thon/jog-a-thon (off campus)		X		X					
Water activities (off campus)			X					X	
❖ Wading				X				X	
❖ Swimming				X				X	
❖ Skim boarding				X				X	
❖ Boogey boarding				X				X	
❖ Snorkeling				X				X	
❖ Activities at water parks				X	<del>X</del>	<del>X</del>		X	

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## ACTIVITIES SUPPLEMENT (Continued)

### SPORTS CLUBS

All CIF-approved sports will be covered under the VCSSFA Liability Program with first dollar coverage and no deductibles. Competitive sport clubs (group 1 through 3) listed below are subject to a deductible under the VCSSFA Liability Coverage Program.

- Group 1 - \$5,000 per occurrence; \$50,000 annual aggregate (if the club experiences a liability loss in excess of \$25,000)
- Group 2 – No deductible if insurance is purchased from the league or federation. If insurance is not purchased there is a \$250,000 deductible
- Group 3 - \$5,000 deductible if insurance is purchased from the league or federation; \$250,000 if insurance is not purchased.

#### GROUP 1

- Archery
- Bowling
- Boxing
- Climbing
- Fencing
- Hiking
- Martial Arts
- Orienteering
- Rugby
- • Ultimate Frisbee

#### GROUP 2

- Biking, street
- Biking, BMX (track)
- Biking, mountain
- Equestrian
- Hockey, ice
- Hockey, roller blade
- Skating, ice
- Skating, roller blade
- Skate Boarding

#### GROUP 3

- Boating
- Canoeing
- Crew/Rowing
- Kayaking
- Personal Watercraft (including jet skis)
- Sailing
- Snorkeling
- Surfing
- Waterskiing
- Wakeboarding (includes knee boarding)

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