

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
MEASURE I
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

MINUTES – FEBRUARY 22, 2018

OPEN REGULAR SESSION – OPENING PROVISIONS

Call to Order and Roll Call

Mr. Bill Gorback, Vice-chair, called the meeting to order at 8:30 a.m. He called roll, as follows:

INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

Bill Gorback, Community At-Large representative and Vice-chair	Present
Marshall Denninger, Parent / PTA representative 9:50)	Present via Teleconference (left at
Gail Ginell, Community At-Large representative	Present
Tony Gitt, Senior Citizens' Organization representative	Present
Silas Nesheiwat, Parent representative	Present
Angie Simpson, Business Organization representative	Arrived at 8:40
Jere Robings, Taxpayers' Association representative	Absent

ADMINISTRATIVE STAFF

Mark W. McLaughlin, Ed.D., Superintendent	Absent
Victor Hayek, Ed.D, Assistant Superintendent, Chief Business Official, and Senior Staff Liaison to the Committee	Present
Glen Infuso, Director, Maintenance and Operations	Present
Tim McCabe, Director, Planning and Facilities	Present
Susanne Ma, Director, Technology Services	Present
Maria Odell, Administrative Assistant, Business Services	Present

ADDITIONAL ATTENDEES

Kimberly Gold, Coordinator of Communications, Community Engagement & Marketing
Richard Freed, Energy Educator/Manager
Steve Lepire, Principal, Newbury Park High School
Michael Godfrey, Assistant Principal, Newbury Park High School

Mr. Bill Gorback asked for a moment of silence for the families and survivors of Stoneman Douglas High School.

Mr. Bill Gorback led the Pledge of Allegiance and read the procedural announcements.

Mr. Silas Nesheiwat moved to approve the Agenda as written. Ms. Gail Ginell seconded the motion, and the motion carried 5-0.

Comments

1. Public – None
2. Committee Chairperson – None
3. Individual Committee Members
 - a. Mr. Tony Gitt brought up his concerns for the security at the school sites in light of recent events. Mr. Gitt would like a summary of what has been done so far with Measure I funds and the future plans for security enhancements at the sites for the next meeting.

- b. Mr. Silas Nesheiwat stated his opinion, disagreeing with the new procedures for how committee members can arrange school site visits.
 - c. Ms. Gail Ginell stated her opinion, in favor of the new procedures for school site visits.
 - d. Mr. Bill Gorback mentioned the issues with how committee members can distinguish themselves as community members verses committee members when visiting school sites.
4. Administrative Staff
- a. Dr. Hayek discussed the meeting he had with Dr. McLaughlin on creating the new procedures for the committee to visit school sites.

ACTION ITEMS – GENERAL

Election of the Committee Chair

- a. Ms. Gail Ginell nominated Mr. Bill Gorback for Chair for the 2017-18 school year. Mr. Gorback accepted the nomination. The motion did not pass. Votes as following: 3 votes yes (Ginell, Gorback, Nesheiwat), and 3 votes no (Denninger, Gitt, Simpson)
- b. Ms. Angie Simpson nominated Mr. Tony Gitt for Chair for the 2017-18 school year. Mr. Gitt accepted the nomination. The motion passed 4 yes votes (Denninger, Gitt, Nesheiwat, Simpson) with 2 no votes (Ginell, Gorback).

Approval of Minutes of Committee Meeting January 9, 2018

Mr. Silas Nesheiwat moved to approve the minutes as submitted. Ms. Angie Simpson seconded the motion. Mr. Nesheiwat amended his motion to include an amended portion of the new business section on the minutes to read as follows:

The question was posed to place a future agenda item to discuss the possibility of meeting more often going forward in order to discuss projects in greater detail. That question triggered another suggestion to meet at school sites instead of in a current boardroom. Committee member Silas, mentioned that he has individually made arrangements with sites to visit and discuss recent projects. Concern as to whether Silas or any other committee members were authorized to conduct individual site visits (Gail). As per the bylaws Section 4b. It was noted that, the committee may engage in inspecting facilities and grounds which bond proceeds have been or will be expended in accordance to access procedures established by the Superintendent (of which no access procedures exist or have been established). Suggestion was to create an agenda item for discuss at a subsequent meeting.

Ms. Simpson agreed to the amended motion and the motion carried 5-1 (Denninger, Gitt, Gorback, Nesheiwat, Simpson yes, Ginell no).

INFORMATION / DISCUSSION ITEMS

Site meetings

The Committee reported the visit at Los Cerritos Middle School was a great experience since it gave them the chance to talk with the Principal and the Planning and Facilities Director about the site as well as current and future projects.

Committee members stated their desire to have their meetings at the school sites so they can see the progress of the bond projects. Ideas were discussed on how often the committee could meet at sites verses at the district office, as well as meeting more than four times a year. Dr. Hayek discussed the difference between project/site visits and an actual meeting at a site in accordance with the Brown Act. It was suggested to create two member groups to visit sites and report back to the committee their discussion and observations. A debate was had on the purpose and value of having monthly site visits. Committee members said it was a way

of gathering information to be able to respond to the community when asked about projects at school sites as well as a visual aspect for the bond. Mr. Steve Lepire mentioned that the District's leadership is encouraging principals to have a Measure I agenda items on their site council and PTA agendas as well as principal coffee meetings to keep the community informed of the projects at their sites.

The committee agreed to follow the new process created for site visits since it economizes staff time while allowing an instructive walk through opportunity that is open to all committee members. It was requested to have this topic again at the next meeting to discuss how the process has been working.

New member orientation

Dr. Hayek will be inviting David Casnocha, the district's bond counsel, to the next meeting to discuss the roles and responsibilities of the committee.

Ways to increase communication to and from community

Dr. Hayek reported that the district currently releases press releases and sends them to the papers in the area and we have no control of how they write the story. We also started posting signage at the school sites for community members to see progress. It was suggested to have a regular representative at district group meetings, such as DAC, principal coffees, and school site council, as a way to stay connected with the community and to have a town hall meeting once a year, creating a forum for community members to ask questions about the bond verses the yearly report given to the Board as an overview.

Next bond issue will be May/June 2018

Dr. Hayek reported the next bond issue will be in May/June 2018. The district is talking with the financial advisor and looking at borrowing power and interest rates. The district is currently looking at bond amounts from \$50 million to \$60 million because interest rates and inflation are rising. The goal would be to borrow sooner to get projects done now to take advantage of the pricing before the costs get higher.

2018-2019 Major Project List

Dr. Hayek reported he will present the 2018-19 project list at the May meeting.

Future Agenda Topics

- Financial report as of March 31, 2018
- Security projects with Measure I funds
- Review of site visit procedures
- Roles and responsibilities review by David Casnocha

ADJOURNMENT

Mr. Tony Gitt adjourned the Open General Session at 10:10 a.m. The Committee will reconvene on:

- Date: Tuesday, May 8, 2018
- Time: 1:00-3:00 p.m.
- Place: Conference Room B1

5/22/18

Date



Chairperson