

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
MEASURE I
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

MINUTES – JANUARY 9, 2018

OPEN REGULAR SESSION – OPENING PROVISIONS

Call to Order and Roll Call

Mr. Bill Gorback, Vice-chair, called the meeting to order at 1:00 p.m. He called roll, as follows:

INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

Bill Gorback, Community At-Large representative and Vice-chair	Present
Marshall Denninger, Parent / PTA representative	Absent
Gail Ginell, Community At-Large representative	Present
Tony Gitt, Senior Citizens' Organization representative	Present
Silas Nesheiwat, Parent representative	Present
Angie Simpson, Business Organization representative	Present
Jere Robings, Taxpayers' Association representative	Absent

ADMINISTRATIVE STAFF

Mark W. McLaughlin, Ed.D., Superintendent	Absent
Victor Hayek, Ed.D, Assistant Superintendent, Chief Business Official, and Senior Staff Liaison to the Committee	Present
Glen Infuso, Director, Maintenance and Operations	Present
Tim McCabe, Director, Planning and Facilities	Present
Susanne Ma, Director, Technology Services	Present
Maria Odell, Administrative Assistant, Business Services	Present
Sue Blake, Administrative Assistant, Technology Services	Present
Nuria Becker, Administrative Assistant, Planning and Facilities	Absent

Mr. Bill Gorback led the Pledge of Allegiance and read the procedural announcements.

Mr. Tony Gitt moved to approve the Agenda as written. Ms. Gail Ginell seconded the motion, and the motion carried 5-0.

Comments

1. Public – None
2. Committee Chairperson – None
3. Mr. Bill Gorback welcomed new member Mr. Silas Nesheiwat
4. Individual Committee Members
 - a. Mr. Gitt commented about the pros and cons of issuing bonds earlier to take advantage of the current interest rates. Dr. Hayek responded that we have the flexibility on when we issue bonds and will discuss with T. Carty
5. Administrative Staff - None

ACTION ITEMS – GENERAL

Acceptance of Resignation of the Chair

Ms. Angie Simpson moved to accept the resignation of Mr. Marshall Denninger as Chair. Ms. Gail Ginell seconded the motion, and the motion carried 5-0.

Election of the Committee Chair

- a. Ms. Gail Ginell nominated Mr. Bill Gorback for Chair for the 2017-18 school year. Mr. Gorback accepted the nomination. The motion did not pass 3-2 (Ginell, Gorback, Nesheiwat yes, Gitt, Simpson no)
- b. Ms. Angie Simpson nominated Mr. Tony Gitt for Chair for the 2017-18 school year. Mr. Gitt accepted the nomination. The motion did not pass 3-2 (Gitt, Nesheiwat, Simpson yes, Ginell, Gorback no).
- c. Ms. Angie Simpons moved to table the election to a future meeting. Mr. Tony Gitt seconded the motion, motion carried 4-1 (Ginell, Gitt, Gorback, Simpson yes, Nesheiwat no).

Approval of Minutes of Committee Meeting September 12, 2017

Mr. Tony Gitt moved to approve the minutes as submitted. Ms. Angie Simpson seconded the motion, and the motion carried 5-0.

Accept the Measure I Independent Financial and Performance Audits for the Year Ended June 30, 2017

Mr. Tony Gitt moved to accept the Measure I audits as submitted. Ms. Gail Ginell seconded the motion, motion carried 5-0.

INFORMATION / DISCUSSION ITEMS

Review of Expenditure Report Data through December 31, 2017

The technology report shows only new devices added as some schools have chosen not to obsolete older technology at this time.

Ms. Susanne Ma will provide the Measure I menu to the committee at the next meeting.

Charter school site projects are being addressed as infrastructure projects, no major projects planned at this time.

Custodial salaries on the report: occurs when District employees are used to assist or complete a project instead of using an outside vendor.

The committee requested that on the next round of reports that the columns are in the same order between the capital and technology report.

The committee discussed the difference between maintenance and projects from Measure I, noting maintenance is not (should not) done out of Measure I funds.

The committee asked about the use of Measure I funds for the Conejo Valley High School relocation. Costs (\$1m) related to the move have come from the Measure I allocation (\$2m) for CVHS.

The expense for moving staff out of the South Building were not funded by Measure I.

Dr. Hayek noted that school sites will have Measure I signage related to specific projects hanging for the public to see. Also, Measure I stickers will be on all equipment purchased with Measure I funds.

Ms. Angie Simpson suggested doing a YouTube video to show the equipment purchased and projects completed with the students using the items to help promote the bond.

Annual Report to Board of Education on January 23, 2018

The committee will receive a draft of the annual report for comment by Wednesday.

Mr. Bill Gorback and Dr. Hayek will meet to create a PowerPoint to be presented at the Board of Education meeting on January 23, 2018.

Review of Technology Menu Process

Ms. Susanne Ma presented a version of the Technology Menu given to the schools. The menu is updated once a year right before spring time so the schools can place an order in May to have for the following school year.

Ms. Susanne Ma also presented a chart showing device types purchased and used at the sites. Right now, the ratio of technology for the District is two students for one device.

New Business

The question was posed to place a future agenda item to discuss the possibility of meeting more often going forward in order to discuss projects in greater detail. That question triggered another suggestion to meet at school sites instead of in a current boardroom. Committee member Silas, mentioned that he has individually made arrangements with sites to visit and discuss recent projects. Concern as to whether Silas or any other committee members were authorized to conduct individual site visits (Gail). As per the bylaws Section 4b. It was noted that, the committee may engage in inspecting facilities and grounds which bond proceeds have been or will be expended in accordance to access procedures established by the Superintendent (of which no access procedures exist or have been established). Suggestion was to create an agenda item for discuss at a subsequent meeting.

Future Agenda Topics

- Election of Committee Chair
- Review of the Bylaws

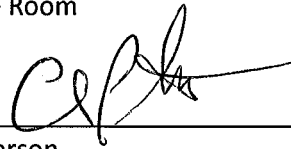
ADJOURNMENT

Mr. Bill Gorback adjourned the Open General Session at 3:29 p.m. The Committee will reconvene on:

- Date: Thursday, February 22, 2018
- Time: 8:30-10:00 a.m.
- Place: Newbury Park High School, Library Conference Room

5/24/18

Date



Chairperson