

AGENDA
EDUCATIONAL TELEVISION FOR THE CONEJO (ETC)
BOARD OF DIRECTORS

Thursday, February 6, 2017, 8:30 A.M.
District Office – Conference Room B1

I. 8:30 A.M. REGULAR SESSION

A. Call the Meeting to Order and Roll Call:

Sue Wells, ETC President, called the meeting to order at 8:30 a.m. and called roll:

Board of Directors

Sue Wells, ETC President	Present
Denise Reader, ETC Secretary	Present
Victor Hayek, Ed.D. Treasurer	Present
Sandee Everett, Director	Arrived 8:38
Mark McLaughlin, Ed.D. Director	Present

Other Attendees

Terry McCallum, Executive Director	Present
Richard Blake, A/V Technician	Present
Cindy Goldberg, Exec. Dir., CSF	Present

B. Sue Wells led the Pledge of Allegiance.

C. Sue Wells read the Announcements and Procedures.

D. Approval of the Agenda

Denise Reader moved to approve the Agenda as written, Dr. Hayek seconded the motion, and the motion carried 4-0.

E. Comments

1. Public

(none)

2. Executive Director

Terry McCallum reported that ETC is broadcasting the girls and boys high school basketball games. Mr. McCallum has requested permission from ASCAP to broadcast the upcoming concert season. Westlake High School's choir is in the process of putting together a video academy to be able to film the upcoming season. Newbury Park High School also has a production facility and is the process of creating a sports broadcasting major and hope to have it up and running within the next 2 years.

II. ACTION ITEMS - GENERAL

A. Approval of Minutes Dated January 16, 2018

- Denise Reader moved to approve the Minutes as submitted. Dr. Hayek seconded the motion, and the motion carried 5-0.

B. Approval of Purchasing Insurance Policies for Nonprofits Insurance Alliance Group

- Sue Wells moved and Denise Reader seconded the motion.
 - Comments: The committee agreed the date range for the policies should follow the calendar year for a total charge of \$2,267.00 (including molestation coverage).
- The motion carried 5-0.

C. Approval of List of Volunteers for Insurance Coverage

- Denise Reader moved and Sandee Everett seconded the motion.

- Discussion: Keeping a list of student volunteers is a good practice, but according to the policy if a new volunteer showed up at an event they would still be covered. The list should not be made public to protect the students and Terry McCallum also mentioned student reporters only use their first names when doing a broadcast.

- The motion carried 5-0.

D. Approval of 2017-2018 Budget

- Denise Reader moved and Sue Wells seconded the motion. The motion carried 5-0.

III. INFORMATION / DISCUSSION ITEMS

A. Programming Schedule

- Terry McCallum is giving Richard Blake 4 hour blocks of programming to broadcast.
- Discussion was had on broadcasting past concerts. ETC has put in requests to broadcast. To date there have been no responses from ASCAP or any other organization indicating that we are not to broadcast the shows and performances that the District paid for the rights to perform.

B. Topics for the Next Meeting

- Communication with the City over City Cable Television grant
- Donations from Sponsors, expecting \$6000
- 2018-2019 Budget
- Meeting Dates for 2018-2019

IV. NEW BUSINESS

- None

V. ADJOURNMENT

Meeting adjourned at 9:15 a.m.

The next scheduled meeting is Tuesday, May 8, 2018 at 8:30 a.m.

Date

5/30/18

President

Sue Wells